

**SPF Project**  
**Community Advisory Panel Minutes, August 31, 2009**  
**A program of the Center for Prevention and Counseling**

**Present:** Deborah Lanza, Rich Ross, John Swanson, Luz Quintero, Lorraine Hentz, Pat Kibildis, Michael Lasko, Dick Taylor, Wendy Cooney, Randy Parks, Martha Vater, George Dominguez, Ryan Westra, Eric Caravella, Becky Westra, Barbara Adolphe, Becky Carlson

**Excused:** Tammie Horsfield, Charles Roberts, Chris Dexter, Alex Navarra, Cindy Armstrong, William Weightman, John Koerber, Teresa Mankin, Elizabeth Manley, Tina Figurelli, Kate Yaskovic, Alyssa Fiedorczyk, Chelsea Straway, Tina Thompson, Dr. Philip Horowitz

**Other CAP Members:** Harry Damato, Dr. David Mattes, David Weaver, RonDee Lockwood, Lauren Hirtes, Jessica Sosa, Michael Paulson

Topic	Discussion	Outcome/Follow-up
Welcome and introductions	<ul style="list-style-type: none"> <li>• Becky Westra welcomed everyone to the table and introduced Barbara Adolphe and Becky Carlson.</li> </ul>	
Background/History of SPF Grant	<ul style="list-style-type: none"> <li>• Barbara gave an overview of the SPF SIG origination and the application process.</li> <li>• Barbara also stated that with this grant there is flexibility and that the Needs Assessment will determine the direction of the Strategic Plan.</li> <li>• Becky W. gave examples of how other sites are planning their project.</li> <li>• Becky W. also gave some insightful data: 9% of the Sussex County population is 18-25 years old, while 34% of total arrests are among 18-25 year olds; where as 1/3 of DUI treatment is among this age group as well as 1/3 of Substance Abuse treatment admissions.</li> </ul>	
Getting to Know You	<ul style="list-style-type: none"> <li>• Becky C. asked CAP members to turn to the person sitting beside them and find out some information to introduce them to other members: Who they are, what brings you to the table and what is your connection with the 18-25 year old age group?</li> </ul>	CAP members introduced other members to the rest of the group.
What is the SPF?	<ul style="list-style-type: none"> <li>• Becky C. engaged the CAP in a demonstration of</li> </ul>	

	<p>the five steps of the Strategic Prevention Framework; Capacity, Planning, Implementation, and Assessment. Sustainability and Cultural Competence are in the middle as they are integral to each of the five steps.</p> <ul style="list-style-type: none"> <li>• Becky C. also shared the process of the Methamphetamine Task Force as an example of the how the Strategic Prevention Framework is utilized.</li> </ul>	
<p>“Clicker” Presentation</p>	<ul style="list-style-type: none"> <li>• Becky C. gave an overview of the Remote Response “clickers” and an example of how informative they can be with focus groups and attaining survey information.</li> <li>• Becky W. engaged the CAP in a clicker presentation/focus group.</li> <li>• Dick and Luz expressed concern that there were few questions regarding family and cultural influence in the survey.</li> <li>• George noted that many 18-25 year olds in treatment have a history of substance abuse in their family.</li> <li>• Dick also stated that there was a lack of positive recreational choices in Sussex County for 18-25 year olds.</li> <li>• Eric commented that even if there were more choices recreationally, individuals will still choose to make destructive decisions.</li> <li>• Becky W. noted that Chuck Roberts from Ames Rubber was committed to mandating his employees to complete a 20 minute interactive focus group for the Needs Assessment. Ames Rubber employs approximately 30 staff that is within the 18-25 year old age group.</li> <li>• Becky W. asked CAP members what they could do to contribute to the Needs Assessment.</li> </ul>	<p>Becky W. will email CAP members a copy of both completed surveys for their input before surveys are put on Survey Monkey for distribution.</p> <p>Michael stated he could provide an hour of community service to those that complete a survey.</p>

		<p>Ryan stated he coaches swimming at High Point HS and has access to some 18 year olds and could ask them.</p> <p>Eric stated that he would distribute the survey among co-workers and friends.</p> <p>Lorraine suggested sending surveys to Willowglen Academy, as they employ 18-25 year olds.</p> <p>Luz stated she could distribute the survey among the Hispanic community in the area.</p>
<p>Looking ahead: Our Next Steps</p>	<ul style="list-style-type: none"> <li>• Becky W. announced to CAP that if members know anyone in the 18-25 year old age group we are still recruiting for the YCAP, as well as anyone who might want to participate in the CAP.</li> <li>• Barbara announced that in the short future we will be looking to change the name of this project to better reflect what we are doing.</li> <li>• Becky W. asked the CAP if Monday evenings were a good time to meet.</li> <li>• Barbara suggested using Meet-O-Matic to determine next meeting date and time.</li> </ul>	<p>Becky W. will be using Meet-O-Matic to determine next meeting date and time.</p>

**\* Next CAP meeting date to be determined**